

Welcome to Sønderjyllands Revision



How we handle your data

At Sønderjyllands Revision we attach great importance on ensuring that our clients are safe to be clients with us. This is why we process the personal data provided by our clients with respect and in accordance with the General Data Protection Regulation.

In a number of cases we collect documentation about our clients in the form of their passport, driving licence, social security card or any other identity card. We do this in accordance with the requirements of the Money Laundering Act.

In this document we give you some information to comply with the disclosure requirements of the General Data Protection Regulation.

Received data

We have received and process the following personal data from you:

- Copy of **your** driving licence and/or passport and/or social security card
- Name, address, CPR number, telephone number, e-mail address.

Data controller and contact information

Sønderjyllands Revision is the data controller with regard to the personal data processed in connection with the client relationship.

Sønderjyllands Revision, Statsautoriseret Revisionsaktieselskab can be contacted as follows:

by letter to the company's address: Nørreport 3, DK-6200 Aabenraa

by e-mail: kontakt@sr.dk

by telephone: +45 7462 6112

Purpose of processing personal data and its legal basis

We process personal data in order to perform the contract that we concluded with you to set up your company, to do the accounting, to fill in the tax return forms and to comply with applicable legislation, including the Auditing Act and the Accounting Act etc.

The legal basis for data processing is Article 6(1)(b) of the General Data Protection Regulation for the performance of a contract and Article 6(1)(c) of the same Regulation for compliance with a legal obligation.

Time period for keeping the data

Personal data must be kept as long as necessary to perform the contract and the client relationship or otherwise to comply with the applicable legislation, including the Accounting Act and the Data Protection Act. This means that personal data are kept for five years – if the client relationship terminates, the data are kept until the end of the year in which the client relationship terminates.

Obligation to provide the personal data

You are required to provide your personal data in the form of a copy of your driving licence, passport or any other piece of documentation to prove that you are the person you claim to be, in conformity with the Act on Preventive Measures Against Money Laundering and Funding of Terrorism as well as the Act on Registered Auditors and Audit Companies.

Sønderjyllands Revision uses the personal data to register you as a client and perform our contract with you. If we do not have the personal data, the client relationship cannot be maintained.

Your rights

As a client of Sønderjyllands Revision you have the right, pursuant to the General Data Protection Regulation, to request insight into and rectification or deletion of your personal data, or limitation of processing regarding you, or to object to processing. In addition, you are entitled to the right to data portability, provided that the conditions stipulated in Article 20 of the General Data Protection Regulation are applicable.

You may withdraw at any time your consent to processing your personal data. The withdrawal of consent does not affect the legality of processing of personal data carried out by Sønderjyllands Revision before the withdrawal.

However, you should be aware that our processing is either required by applicable legislation or is necessary for you to be a client of us and for us to provide the service to you.

You can contact the Danish Data Protection Agency (“Datatilsynet”), which deals with complaints against the General Data Protection Regulation, as follows:

Datatilsynet

by letter to the address: Borgergade 28, 5., DK-1300 København K

by e-mail: dt@datatilsynet.dk

by telephone: +45 3319 3200

Further processing of personal data for another purpose

In case Sønderjyllands Revision intends to process personal data for a purpose other than that to which they were collected, we provide prior information for such further processing and other relevant additional information.